



## EMAIL USAGE TERMS AND CONDITIONS

1. Users are requested to keep the given password a secret.
2. By not doing so (point no.1 above) the account may be compromised by hackers and the hacker can use the same account for sending spurious mails on the accounts' behalf. IISER Mohali Computer Centre is neither responsible nor accountable for this type of misuse of the compromised mail accounts. Gross misuse might be detected by automated monitoring tools, which in turn will automatically deactivate the account.
3. Do not open any attachments unless, it has come from a known source. In fact delete those mails which are not relevant to you and still you received it. They might contain a virus that will corrupt your computer.
4. Users are requested, if possible, to install the personal firewall software to secure their machine and e-mail traffic.
5. Users are requested to install the Anti-virus software with latest pattern update periodically and OS patches in their system.
6. IISER Mohali Computer Center is not responsible for the contents that are being sent as part of the mail. The views expressed are solely that of the originator.
7. Users are advised to keep a copy of their mailbox on their local computer or hard disc.
8. IISER Mohali Computer Center will take measures to prevent data loss, however, due to unforeseen technical or other issues, if the same happens, Computer Center cannot be held responsible.