



## भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(शिक्षा मंत्रालय, भारत सरकार)

सैक्टर-81, नॉलेज सिटी, डा. घ. मनौली, सा. अ. सिं. नगर, मोहाली, पंजाब -140306

### INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Ministry of Education, Govt. of India)

Sector – 81, Knowledge City, P. O. Manauli, S. A. S. Nagar, Mohali, Punjab -140306

Dated: 30.12.2024

#### सूचना / NOTICE

Ref.: Advt. No. IISERM/NF (02)/Contractual/2024-25 Dated: 04.09.2024

#### **Detailed Pattern of examination for the post of “Assistant Public Relation Executive” (Post Code – 01)**

1. The examination will be a Subjective Question Based Test (Consisting of Part A, B and C) of **total 50 Marks** and **90 Minutes** duration where:
  - A. **Part A** of the question paper will consist of **10 short answer type questions of 2 marks each**, totalling to **20 Marks**;
  - B. **Part B** of the question paper will consist of five **Case Studies based Reading Comprehension** questions of **4 marks each**, totalling to **20 Marks**;
  - C. **Part C** will consist of questions of personality assessment, worth **10 Marks**;
2. Merit list of successful candidate will be prepared on the basis of Marks obtained by candidates in Subjective Question Based Test (Out of a Grand Total of **50 Marks**)
3. A Skill Test will be conducted consisting of total 5 questions of 10 Marks each (Grand Total of **50 Marks**) for a total duration of **60 Minutes**. It will be qualifying in nature and it is mandatory for the candidates to clear a threshold of 50% i. e. 25 Marks in this test.
4. Syllabus for Subjective Question Based Test and Skill Test will be from the job description as mentioned below:

#### **Job description for the post of Assistant Public Relation Executive will be required to**

- Maintain connections with news media to ensure their effective communication with the Institute.
- Assist in drafting and translating press releases for the Institute.
- Maintain records of media coverage, including photos, videos, and newspaper clippings.
- Take care of institute guests, including receiving them, arranging their accommodation, following their well-being in the Institute, assistance in filling-up requisite travel and honorarium forms, and follow up on these.
- Assist with event management and support in the organization of conferences and other events.
- Carry out any other tasks as assigned by the Dean of International Relations or Outreach toward public relations and outreach.

भर्ती प्रकोष्ठ / Recruitment Cell  
भा. वि. शि. अ. सं. मोहाली / IISER Mohali

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