

UNDERTAKING

1. I....., Roll No..... hereby undertake that I will submit the advance Adjustment Claim Within **15 Days** of completion of my return journey. if I am not able to submit the same, the advance issued in my favour be recovered from me in lumpsum amount and the claim will be treated as one where no advance is drawn. Further, penal interest at 2% over and above the GPF interest on the entire advance from the date of drawl to the date of recovery also be charged from me.
2. I hereby also undertake that I will submit the travelling allowance claim within **two months** from the completion of return journey in case no advance is drawn. If the claim is not submitted in stipulated time my right to travelling allowance claim stands forfeited under SR 194-A.
3. I will book the air tickets only from the following three authorized travel agents:
A. Balmer Lawrie & Company Limited
B. Ashok Travel and Tour
C. IRCTC

If the booking is not made through the above-mentioned travel agents, I will not be eligible for reimbursement of airfare.

NOTE:

Air travel is permissible for international travel only to PhD/IntPhD Students.

Student Signature with date:

Name of the Student:

Roll NO:

Ph NO/Mobile No.

Verified and Signed by Supervisor:.....

Name of the Supervisor:.....

Department:.....