

Date : _____

The Dean Academics
IISER, Mohali

Sub: Application for leave

Dear Sir,

I am a student of the Int. MS-PhD/PhD programme with Reg. No. _____.

I wish to go on leave from _____ to _____ during the semester (I/II) of the Academic Term _____ for the following reason:

- Illness or other medical condition (Certificate attached).
- Family responsibilities (Explanation attached).
- Participation in Scientific Programme (Invitation attached).
- Other (Explanation attached).

I understand that there will be no make-up classes, labs or examinations and that it is my responsibility to study on my own to make up for the academic sessions that I have missed/will miss.

Yours sincerely,

Signature:

Name :

Regd. No.:

Forwarded by Supervisor/HoD