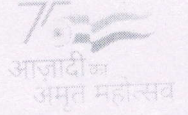


भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली
शिक्षा मंत्रालय, भारत सरकार



सैक्टर-81, नॉलेज सिटी, पो .ओ .मनौली, एस .ए. एस .नगर, मोहाली - पंजाब, 140306
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Ministry of Education, Government. of India)
Sector – 81, Knowledge City, P.O. Manauli, S.A.S. Nagar, Mohali, Punjab -140 306

No. IISERM/Estt./2024/626

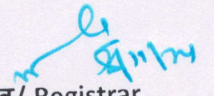
08.11.2024

कार्यालय ज्ञापन/ OFFICE MEMORANDUM

Consequent upon the approval of BoG in its 53rd and 54th meeting, the following Grievance Committee is hereby constituted for Non-Teaching Staff at IISER, Mohali. The guidelines for the Grievance Redressal Mechanism as approved by the BoG are provided in Annexure A.

- | | |
|--|---|
| 1. The Registrar | Chairman |
| 2. Professor N. G. Prasad | BoG Nominee (Till the term as BoG Member) |
| 3. Shri Gautam Sharma | Member |
| 4. Shri Sandeep Ahlawat | Member |
| 5. Ms. Nancy Gupta
(Woman Representative) | Member |

This issues with the approval of the Competent Authority.


कुलसचिव/ Registrar
आईसर मोहाली / IISER Mohali

प्रतिलिपि/Copy to :

1. P.S. to Director
2. Superintendent to Registrar
3. All the concerned Members of the Committee
4. Head Computer Centre-for notification on the Website



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

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Sector – 81, Knowledge City, P.O. Manauli, S.A.S. Nagar, Mohali, Punjab -140 306

• Phone : +91-172-2240124

• Fax : +91-172-2240124

• <http://www.iisermohali.ac.in>

Annexure A

THE GUIDELINES FOR THE GRIEVANCE REDRESSAL MECHANISM

1. The respective Committee will hear grievances of the Faculty and Non-Faculty who have exhausted normal internal channels of appeal but who have not received satisfaction in the resolution of a grievance.
2. Normal internal channels shall be construed to mean an appeal to the administrative officers, through and including at least one level of authority higher than the Head of the Department or the Head of the Administration.
3. The respective Grievance Committee shall consider and act upon all grievances filed by a Faculty and Non-Faculty except grievances related to service matters including salary, promotion, sanction of all kinds of leaves unless it is reasonably alleged that the action in dispute was a result of discrimination based on religion, caste, and gender.
4. The committee may investigate variations in the application of such policies by the sections within the Institute.
5. The Committee shall not consider any grievance upon which the Competent Authority has made a final decision.
6. The mechanism of grievance redressal states that the grievances will be referred to the grievance committee and the final decision will be taken by the Director, who will dispose of the grievance.
7. In case of any appeal submitted against the Director's decision, the appeal will be forwarded to the BoG Chairperson along with the Director's observations thereon (with a copy sent to appellant).
8. The Chairperson, BoG is at liberty to look at the appeal and the observations of the Director and take no further action, or to refer it back to the Director for further action as directed, or to discuss the issue in a subsequent BoG meeting.
9. Furthermore, any individual would be entitled to utilize additional grievance redressal mechanisms as provided by the Government.