

REVISED CHARGES FOR USING INSTITUTE BUS FACILITY

Charges for using bus facility:

Charges during working days/office hours (Monday to Saturday, 9:00 AM – 5:30 PM)

Minimum charges ₹ 1000/- or ₹ 25/- per kilometre whichever is higher.

Charges during Sundays, Gazetted Holidays and beyond office hours/working days (06:00 PM – 8:30 AM)

Minimum charges ₹ 2200/- or ₹ 25/- per kilometre whichever is higher.

Charges for Outstation Journeys (out of tri-city)

Minimum charges ₹ 3000/- or ₹ 25/- per kilometre whichever is higher, incidental charges like toll charges, parking, road tax etc. will also be charged as per actual. ₹ 600/- will also be charged in case of night stay.

Charges for local visits

For daily visits to Ph.-X & Ph.-XI ₹ 10/- per head one way & ₹ 20/- per head for both ways.

For weekend visits to Sec-17, Chd. ₹ 25/- per head for one way & ₹ 50/- per head for both ways.

General Guidelines:

1. The minimum charges (₹ 1000/-, ₹ 2200/- & ₹ 3000/- as the case may be) should be paid in advance before start of journey.

2. Bus charges to be paid through UPI/RTGS/NEFT only. The bank details are:

Name of Account Holder	:	IISER Mohali Receipt Account
Account Number	:	4790101001912
IFS Code	:	CNRB0004790
Account Type	:	Saving Account
Name of the Bank	:	Canara Bank
Branch Name	:	IISER Mohali Campus
UPI ID	:	8887499001912@cnrb

3. Cancellation of bus booking can be requested at least one day prior to start of Journey, however minimum charges will neither be refundable nor transferable in any condition.
4. The bus facility will be allowed only for at least 15 students/employees otherwise the request will not be entertained.
5. Institute bus is only for IISER Mohali students/employees.
6. Disciplinary action will be taken in case of any kind of obscene/illegal activities in the bus.
7. Misbehaviour of any kind with the driver or transport staff will not be accepted, suitable action will be taken.
8. Capacity of the Institute Bus is 42 persons, overcrowding is not allowed in any case.
9. Do not litter, mark, cut or scratch any part of the bus otherwise charges will be levied accordingly.
10. Use of transport facility will be allowed at the discretion of competent authority and cannot be claimed as a matter of right by any student/employee.
11. The students/employees intending to avail the bus facility need to inform the transport officer at least five days before the journey date.
12. The request should be forwarded through Dean Students Office/Faculty In charge/ Head of the Department as the case may be.
13. The request must contain the information viz place, purpose, date & time of onward/return visit, number of students/employees, contact details, halting time etc.