

### **CCTV Monitoring Policy.**

1. Complaint and request for monitoring CC footage is to be vetted by Dean Students (for complaints related to students and CC- Cameras in Hostels), or by Registrar (for other complaints and CC- Cameras in other buildings), who would then approve for the CC footage to be viewed.
2. Viewing of CC footage is to be done by complainant/ aggrieved person(s) in presence of representatives from Estate Office and Computer Centre along with ASO
3. CC footage recording is not to be shared except on the demand of Govt. Authorities.