



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(शिक्षा मंत्रालय भारत सरकार द्वारा स्थापित)

सैक्टर-81, नॉलेज सिटी, पो. ओ. मनौली, एस. ए. एस. नगर, मोहाली, पंजाब -140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Estd. By Ministry of Education, Govt. of India)

Sector – 81, Knowledge City, P.O. Manauli, S.A.S. Nagar, Mohali, Punjab -140 306

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Advt. No.NF(1)/2021

Date:10.04.2021

The Indian Institute of Science Education and Research (IISER) Mohali, an Institute of National Importance, established by the Government of India (MoE, erstwhile MHRD) in 2007 to carry out research in frontier areas of Science and provide quality Science Education & Research at the undergraduate and post graduate levels.

The Institute is looking for dedicated, committed and eligible citizen of India to fill up the following vacancies on regular basis:-

Sr. No	Name of the Post	No. of Posts with reservation status	Post Codes	Pay Level as 7 th CPC
1.	Resident Medical Officer (lady)	01 (UR)	101	Pay Level-10 (Rs.56100-177500)
2.	Scientific Officer	03 (UR-02, OBC-01)	201 for UR 202 for OBC	Pay Level-10 (Rs.56100-177500)
3.	Assistant Registrar	04 [UR-03, OBC-01]	301 for UR 302 for OBC	Pay Level-10 (Rs.56100-177500)
4.	Library Information Assistant	01 (UR)	401	Pay Level-6 (Rs.35400-112400)
5.	Attendant	01 (UR)	501	Pay Level-1 (Rs.18000-56900)

Relaxation in age limits for candidates belonging to the categories of SC/ST/OBC/PWD/Ex-servicemen, women [widows, divorced women who are not re-married and women judicially separated from their husbands] and all other categories will be as per Government of India rules.

Last date of submission of online application forms is **03.05.2021 upto 5.00 p.m.**

The Essential/Desirable Qualifications, Experience and General Conditions for the above posts, are as under:

1.	Post Code No.	101
	NAME OF THE POST	RESIDENT MEDICAL OFFICER (LADY) – GROUP “A”
	Number of posts	01 (UR)
	Maximum age Limit for UR position	35 years
	Scale of the Pay	Pay Level-10 (Rs.56100-177500) + NPA as per Govt. instructions – Group “A”
	Essential Qualifications	<p>Educational qualification and Experience:</p> <p>Essential:</p> <p>Educational qualification: MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p>Desirable: Post Graduate Qualification, preferably MD in General Medicine, or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p>
2.	Post Code No.	UR-201, OBC-202
	NAME OF THE POST	SCIENTIFIC OFFICER (one each in Chemistry, Biology, Computer Science)
	Number of posts	03 (UR-2, OBC-1)
	Scale of the Pay	Pay Level-10 (Rs.56100-177500) – Group “A”
	Maximum age Limit for UR positions	35 years. Note: Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government.
	Essential Qualifications	<p><u>Educational Qualification & Experience:</u></p> <p><u>Essential:</u></p> <p><u>Educational Qualification:</u></p> <p>i) B.E./B.Tech./M.Sc. in relevant field or MCA Degree with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record.</p> <p>OR</p> <p>ii) Employees of the Institute serving as Technical Assistant (SG-II) for at least 5 years (Pay Level-8) or Technical Assistant (SG-I) with Pay Level-9 with two years regular service in the institute.</p> <p><u>Desirable:</u></p> <p>a) Work experience in relevant field, e.g. maintenance of scientific equipment, system administration, software development in</p>

		<p>fabrication and support to research.</p> <p>b) Candidates with Ph.D. in the relevant field shall be preferred.</p>
3	Post Codes No.	UR-301, OBC-302
	NAME OF THE POST	ASSISTANT REGISTRAR
	Number of posts	04 (UR-3, OBC-1)
	Pay Level	Pay Level-10 (Rs.56100-177500) - Group "A"
	Maximum age Limit for UR position	<p>Not exceeding 35 years.</p> <p>Note: Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government.</p>
	Essential Qualifications	<p>Essential:</p> <p>Educational Qualification & Experience:</p> <p>Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University/ Institute.</p> <p style="text-align: center;">OR</p> <p>Employees serving as Superintendent (SG-I)/ Private Secretary (NFG) in Pay Level-9 with at least two years regular service or Superintendent (SG-II)/ Private Secretary (NFG) in Pay Level-8 with at least five years regular service with Master's degree.</p> <p>Desirable:</p> <p>i) Qualification in area of Management/ Engineering/ Law/ Science.</p> <p>ii) Experience of working in E-Office system.</p>
4.	Post Code No.	401
	NAME OF THE POST	LIBRARY INFORMATION ASSISTANT – Group "B"
	Number of posts	01 (UR)
	Scale of the Pay	Pay Level-6 (Rs.35400-112400)
	Maximum age Limit for UR positions	30 years.
	Essential Qualifications & Experience	<p>Essential:</p> <p>First Class Bachelors Degree in Science/Arts/Commerce from recognized University/ Institute and Bachelor's Degree in Library and Information Science.</p> <p>Desirable:</p> <p>Post Graduate Diploma in Library Automation and Networking, PGDCA or equivalent from a recognized Institution.</p>
5.	Post Code No.	501
	NAME OF THE POST	Attendant – Group "C"
	Number of posts	01 (UR)
	Scale of the Pay	Pay Level-1 (Rs.18000-56900)

Maximum age Limit for UR positions	Not exceeding 27 years
Essential Qualifications	Essential: Senior Secondary (10+2) from a recognized board.

GENERAL INSTRUCTIONS:

1. Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for these posts. Since all the applications will be screened on the basis of data submitted by the candidate in the online application form, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected.
2. Application once submitted cannot be altered/resubmitted, under any circumstances. Further, no request with respect to making changes in any data/particular entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data/details ready before you start filling up the Application Online.
3. The candidates are required to apply **ONLINE and upload all the relevant documents relating to his/her educational qualifications, experience, etc. till 03.05.2021 upto 5.00 p.m.** The application received after expiry of last date i.e. 03.05.2021 upto 5.00 p.m. will not be entertained and Institute will not be responsible for any delay. For submission of application, please visit institute's website www.iisermohali.ac.in. **Application will not be accepted through any other mode.**
4. The candidate must be a citizen of India.
5. Good knowledge of computer applications (on word processor, spreadsheet, presentations, software etc. and OS like MS-Windows, LINUX etc.) will be a distinct plus.
6. Relaxation/concessions of age:
 - i) The maximum age limit for each post shall be the same as mentioned above against each post. The age shall be determined as on the last date of the submission of the application form, mentioned in the advertisement.
 - ii) Age is relaxable for 05 years for SC/ST candidates and 03 years for OBC candidates.
 - iii) Age relaxation to the departmental candidates will be in accordance with the instructions or orders of the GoI.
 - iv) Candidates belonging to other eligible categories shall have relaxation as per GoI norms.
 - v) The institute follows the reservation norms as per GoI rules for SC/ST/OBC/PwDs. Candidates seeking reservation benefits available for SC/ST/OBC/PwDs must ensure that they are entitled to such reservation as per eligibility prescribed by GoI in support of their claim at the time of application. PwDs will be entitled to all exemptions, relaxations, benefits as per Govt. of India guidelines.
7. The candidates serving in Government/ Semi-Government Organizations/ Public Sector Undertakings/ Autonomous Bodies etc are required to send the printout of online filled application form "Through Proper Channel" with duly endorsement to the Assistant Registrar (Recruitment), Indian Institute of Science Education and Research Mohali, Sector-81, Knowledge City, P.O.-Manauli, SAS Nagar Mohali-140306, Punjab **OR** they can produce NOC at the time of interview (for posts at Sr. No.1 to 4) and for post at Sr. No.5 at the time of written test/skill test. In the absence of the same, their application will not be considered through proper channel and further, will not be entitled for the consequential benefits. In case sending the online application form through proper channel, please mention the name of the Post/Post Code No. on the envelope.
8. The selected candidate(s) will be covered under the (New Contributory Pension Scheme) National Pension System as notified by the Government of India, Ministry of Finance vide notification No.5/7/2003ECB&PR dated 22nd December, 2003.
9. Separate application along with application fee should be submitted online for each post applied.
10. The number of vacancies indicated in the notification is tentative, IISER Mohali reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IISER Mohali also reserves the right NOT to fill any of the post advertised.
11. Candidates shall have to produce original documents along with one set of photocopies of educational qualifications, experience and reserved category certificate, if applicable, and application form submitted online, etc. at the time of interview (for posts at Sr. No.1 to 4) and for post at Sr. No.5 at the time of written test/skill test. **In the absence of the same, candidature will not be considered for written test/ trade test/ presentation/ interview and no TA will be paid.**
12. No correspondence whatsoever will be entertained from candidates regarding eligibility/conduct/result of written test/interview etc. and reasons for not being called for written test/ interview etc.
13. **The Institute shall conduct written test/skill test for the posts at Sr. No.4 & 5. In view of number of applications,**

the Institute may also conduct the Written test and Trade/Skill Test for posts at Sr. No.1 to 3 and only those candidates who qualify the said test(s) may be called for interview.

14. The prescribed essential qualification/experience indicated are bare minimum and mere possession of same will not entitle the candidate to be called for test/interview. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for IISER Mohali to conduct test and/or interview of all the candidates. IISER Mohali may restrict the number of candidates to be called for written test/trade/skill test/ interview to be a reasonable limit, on the basis of qualification and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications prescribed along with documentary evidences.
15. The qualification prescribed should have been obtained from recognized Universities/Institutions.
16. Applications received through email/offline mode/incomplete/ not on prescribed format/ without application fee will not be entertained/accepted.
17. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "INTERIM ENQUIRIES WILL NOT BE ENTERTAINED". If it is found at any stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated on that ground.
18. Experience/essential qualification and age will be reckoned on the last date for submission of online application form.
19. Candidate should keep their email id and mobile no. provided in the application form active. Institute will not be responsible for non receipt/ delay in receipt of any communication due to deactivation of email id and or mobile number given or due to change in address etc.
20. Candidate should check/ visit institute website regularly for any update on recruitment process. Institute will not be responsible for delay in information in this regard.
21. If there is any corrigendum/addendum, it shall only be published on Institute's website only.
22. The candidate should scan his/her passport size photograph and upload these at appropriate places in the **online application form before submitting the same. Further, the candidate is also required to upload the relevant documents relating to his qualifications, experience, etc.**
23. Candidates should submit the **online application fee of Rs.100/-**. Fee by any other mode of payment will not be accepted. **No fee is required for SC/ST/PwD and women candidates.** Fee once paid shall not be refunded under any circumstances. The candidates are required to pay online application fee only in ICICI Bank by NEFT/RTGS. The UTR Number generated after payment of fee is to be entered in the online application form while applying. **No IMPS will be accepted.** The bank details are as under:-

Payment Mode	NEFT/RTGS
Beneficiary Name	IISER Mohali Recruitment Account
Bank Name	ICICI Bank
Bank where A/c is held	Phase-7 Branch, Mohali, Punjab
Bank A/c Number	005801021532
RTGS IFSC Code	ICIC0000058
NEFT IFSC Code	ICIC0000058

Sd./-
REGISTRAR